



CHILDCARE MANAGER™

Loved by childcare professionals for almost 30 years!

Your #1 Software Solution in
Childcare Management,
Accounting, and Electronic
Tuition Collection

800.553.2312

www.ChildcareManager.com

PerSoft®



Welcome

Simple from the Start

So you've decided to save time and money by using childcare management software to reduce administrative paperwork. That's a smart decision! The next decision is to choose an easy-to-use program that will exceed your expectations.

You're about to discover why automating your center with an all-in-one program is another smart decision and great investment. Say goodbye to add-on modules and say hello to PerSoft's childcare specific family of products.

	<h3>Childcare Manager™ + RapidTuition™</h3> <p>Childcare Manager and RapidTuition will help with your day to day management and accounting tasks.</p>
	<h3>Time Manager™ + TimeKlock™</h3> <p>Streamline your center's time and attendance with Time Manager and TimeKlock. Never again worry about who's clocked in and out of your center.</p>
	<h3>Nutrition Manager™</h3> <p>Dealing with CACFP at your center can be extremely challenging. Nutrition Manager can eliminate your paperwork pile up and get you back on track.</p>

Our Mission

Since 1985, Personalized Software (PerSoft), has provided high quality childcare management software and customer support. Our team of programmers, executive consultants, personal trainers and administrative staff have one main goal: We want you to look back on your decision to invest in Childcare Manager and think, "This is one of the best management decisions we've made!"

We Are Here For You

You will breath a little easier knowing that you have your own executive consultant available every step of the way. They're available to answer all of your Childcare Manager questions, so don't delay, install your **FREE DEMO** today. Once you have reviewed our "feature rich" software, give your executive consultant a call. We are here to help you!

Childcare Manager™

CenterBar
Navigate through all your data without opening individual windows.

QuickBar
Find who and what you are looking for, perform tasks, and print reports all in one area.

QuickView
Quickly and easily view valuable info about families, children, employees, and more.

Work Area
Centralized task area simplifies day to day work routines while saving you time.

The screenshot shows the Childcare Manager - Demo Daycare Center interface. The top menu includes File, Options, Lists, Family, Child, Accounting, Employee, Other Payor, Reports, Leads, and Help. The main navigation bar contains icons for My Center, Family Center, Child Center, Accounting, Employee, Other Payor, Report Center, Lead Center, RapidTuition, and Emergency. The interface is divided into several sections: Family List (with search and filter options), Family QuickView (showing family details for Lee Yumi and Lee Chad), Family Tasks (with various action buttons), Family Receivables - Lee (a table of transactions), and Family Reports (with Accounting and Family Information options).

User	Date	Comment	Item	Child	Cha			
WLK	3/25/2013	(43h 57m)	Infant-RT	Molly		\$171.40	\$0.00	\$216.40
WLK	3/29/2013	Master Card	Credit Card Payment			\$0.00	\$216.40	\$0.00
WLK	3/31/2013		Diaper Fee	Molly		\$40.00	\$0.00	\$40.00
WLK	4/1/2013	2 days per week	After School Tuition	M		\$45.00	\$0.00	\$85.00
WLK	4/1/2013	(43h 22m)	Infant-RT	N		(69.13	\$0.00	\$254.13
WLK	4/5/2013	# 164	Check Payment			\$0.00	\$254.13	\$0.00
WLK	4/8/2013	2 days per week	After School Tuition	N		\$45.00	\$0.00	\$45.00
WLK	4/8/2013	(44h 4m)	Infant-RT	N		171.86	\$0.00	\$216.86
WLK	4/12/2013	# 177	Check Payment			\$0.00	\$216.86	\$0.00
WLK	4/15/2013	2 days per week	After School Tuition	N		\$45.00	\$0.00	\$45.00
WLK	4/15/2013	(40h 50m)	Infant-RT	N		159.25	\$0.00	\$204.25
WLK	4/19/2013	Master Card	Credit Card Payment			\$0.00	\$204.25	\$0.00
WLK	4/22/2013	2 days per week	After School Tuition	N		\$45.00	\$0.00	\$45.00
WLK	4/22/2013	(44h 26m)	Infant-RT	N		173.29	\$0.00	\$218.29

All-In-One Childcare Management and Accounting Software

Childcare Manager maintains all the information about your parents, children, employees and other payors (agencies that subsidize student tuition). Childcare Manager helps you manage your centers administrative tasks more effectively, in less time, and by simplifying the work you already do. This includes posting private and agency tuition, co-pays, tracking payments, printing receipts, printing year end parent tax statements, scheduling and tracking other important information. Add Childcare Manager's RapidTuition service to completely automate your tuition collection—saving you both time and money!

Simple to Learn, Easy to Use

With just one click you can display a complete list of your parents, children, employees, and their information. It's that easy! There's no need to purchase and navigate through separate modules to see your information.

Elegant Interface and Intuitively Organized

Childcare Manager is intuitively organized into nine centers: My Center, Family, Child, Accounting, Employee, Other Payor, Reports, Leads, and RapidTuition. These centers act as a simple road map to your information.

Childcare Manager™

Simplify Family, Child and Employee Tracking

Maintain an extensive database of information about all of your families, children, employees and other payors (agencies) in one place. Entering, retrieving and reporting on your information has never been easier. With Childcare Manager you are assured of having the information you need when you need it.

Child Data

Personal Medical Allergies Bus-Run Classrooms Activities Shots Custom

Last Name: Anderson First: Joyce MI: Sex: F

Status: Active Ethnicity: White

Waiting List: Birthday:

Program: Preschool CIN: 1122

SS#: 555-55-8988 Show Pickup Flag

Enrolled: Withdrawn:

Reason:

Get Image

OK Cancel Apply Help

Tabs
Quick and easy access to all of your important information.

Photos
Capture and display photos of your children, parents, staff and authorized pick-ups.

Simplify Staff Management

Maintain job and classroom assignments, medical and personal data as well as certificates and training records (e.g. CPR & first aid, continuing education), timesheets and benefit hours. **No additional modules required.**

Features

- Customer Payment Histories
- Family, Child, & Employee Records:
 - Data Cards / Daily Reminders
 - Log Notes / Photos
- Scheduling & Attendance Records
- Immunization & Allergy Alerts
- Electronic Payment Processing w/ RapidTuition
- Emergency Contacts / Authorized Pickups
- Attendance Based Billing
- Track Employee & Child Program, & Classroom Assignments.
- Child & Employee Medical Records
- Built-In Batch & Individual Emailing
- Employee Certificates & Training
- Employee Timesheets
- Instant Child to Staff Ratios
- Advanced Scheduler / Waiting List
- Attendance Batching
- Track Child Activity Assignments
- Track Potential Clients with Lead Center
- And Much More...

Reports

- Activity & Program List
- Address Labels
- Allergy & Medical
- Attendance
- Authorized Pickup List
- Birthday & Age
- Bus Run (Daily & Weekly)
- Certificates & Training
- Child & Employee Scheduler
- Child & Employee Sign In/Out
- Classroom List
- Enrollment & Withdrawal
- Family & Employee Directories
- Family / Child / Employee / Notes & Alerts
- Family Registration Info
- Immunization
- Loading & FTE
- Name Tags & Badges
- Photos
- Rollcall
- Scheduling
- Staffing History
- Time Card
- And Many More...

Childcare Manager™

Simplify the Management of Your Finances

Childcare Manager gives you an accounting system designed specifically for your facility in one easy-to-use program. Everything in one place! Tracking your revenues, expenses, and the overall financial status of your center is a snap. No need to purchase individual modules like accounts receivable, accounts payable or agency accounting. With Childcare Manager's all-in-one format, jumping from module to module is a thing of the past.

Childcare Manager puts you in control by providing a clear overview of your business in a format that's easy to understand. Over 50 customizable financial reports provide detail of your center's finances and help you meet your center's financial goals.

Easily Manage Revenues

Childcare Manager's Accounts Receivable Journal quickly and easily records all your parent charges and payments as well as calculates each families current balance. Recurrent tuition fees (contract charges) are posted in just seconds! Tuition can also be separated based upon whether or not parents share a co-payment with an outside agency or ex-spouse. You'll be amazed at how much time you'll save and how organized you'll become.

- Setup each family's recurring tuition
- Print parent end-of-year tax statements
- Quickly Post payments & print receipts
- Post charges to family accounts
- Print and email customer statements
- Stay on top of overdue balances
- Print bank deposit slip

Managing Expenses

Professional Edition adds a Check Writer and Check Reconciliation to simplify the task of paying your bills and tracking your expenses. Quickly generate profit & loss reports, balance sheets, accounts payable journals, and vendor reports.

Batch Billing

Contract Charges allows you to bill each family meeting the filter criteria with contract charges corresponding to the selected billing cycle.

Account: Accounts Receivable

Billing Cycle: Status: Active

Bill from: To:

Post Date: 7/29/2013 Due Date: 8/5/2013

Use comment below instead of comment in Contract Charges.

Comment:

Variable Billing - Multiply charges by this amount:

Preview & Post Cancel Help

Automated Tuition Collection with RapidTuition

RapidTuition is a complete payment processing solution allowing you to directly debit parents bank accounts or charge their credit card. RapidTuition is fully integrated with Childcare Manager which means all of the payment processing is done within Childcare Manager, eliminating the need to manually post payments as well as data entry errors. RapidTuition will save you time and money!

- Customize your payment processing solution to fit your needs
- Reduce administrative time and cost
- Next business day funding on all ACH transactions*
- Improved cash flow
- Convenient for you and your parents

* Credit card funding in two business days



Time Manager™ & TimeKlock™

Completely Automated Time and Attendance Recording

Automate your attendance records for employees and children. Time Manager allows you to know immediately when a child or employee arrives at or leaves your center. This information is conveniently displayed in the Child-care Manager Child and Employee QuickViews, child attendance records, and employee timesheets. Time Manager is as easy to install as it is to use. Setup takes less than 5 minutes.

In addition to tracking time, parents can check their balances, and employees can check their hours worked. You can enhance security and give your parents peace of mind by using Time Manager to electronically open/close a secure door with personal access codes.

Child and Staff Popup Alerts

Popups of children or employees clocking in/out are instantly displayed in the lower right hand corner of your computer screen allowing you to quickly see who is checking in/out.



Increase Center Security and Child Safety

Give your parents the added comfort of knowing their children are being cared for in a facility with controlled access. TimeKlock provides two trigger relays. Each relay can be used as a door lock trigger to operate an electric door strike, or any other 12v appliance such as a light, bell or buzzer.



Instant Parent Notifications

Time Manager lets you automatically send a text message (sms) or email to a parent whenever a child is clocked in or out.

Virtual TimeKlock

Display a Virtual TimeKlock on your monitor and use it just like a terminal. Virtual TimeKlock also works great with touchscreen monitors allowing you to clock in/out without a keyboard and mouse.



Features & Benefits

- Accurate Attendance
- Parent Communication Hub
- Improve Staffing Efficiency
- Reduce Administrative Time
- Easy to Read Screen
- Record/Calculate Attendance
- Send Messages to Parents/Staff
- Parents Can Check Their Balance
- Staff Can Check Hours Worked
- Parent/Staff Announcements
- Classroom, Program & Activity
- Announcements
- Meal Request Authorization
- Parent Balance Due Notification
- Children Clocked In Report

Support & Guidance

Childcare Manager provides free technical support, training, and updates for the first year after purchase and every year thereafter for childcare facilities enrolled in the Extended Support Plan (ESP). ESP's are affordably priced and guarantee that you will continue to have access to current software updates and our highly trained support staff.

Support Services

Toll-Free Telephone, Email, & Fax Support

Contact us between 7:00am & 4:00pm PT to speak with one of our helpful technicians or a member of our training staff.

Phone: (800) 553-2312 ext.200

Fax: (541) 535-8889

Email: support@ChildcareManager.com

Remote Support Desk

Our support staff has the ability to access Childcare Manager on your computer using our Remote Support Desk. This enables us to resolve issues and implement solutions quickly and easily.

Online Updates

This feature automatically checks to see if you have the latest version of Childcare Manager.

System & Network Requirements

Processor: 2.0 Ghz | Memory: 1GB

OS: Windows 8, Windows 7, Vista, XP

CD-ROM or DVD Drive

Hard Disk: 100MB available space

Display: 1024x768 or higher resolution

Network Adapter: 100Mbps, full duplex, wired

Refer a Friend...Be Rewarded!

Tell a Friend.

Call, email or just talk to a friend about Childcare Manager and what you like about it and how it helps simplify everyday tasks.

Your Friend Decides to Call Us.

Based on what you say, your friend decides to contact us. (make sure they tell us who you are)

Be Rewarded!

Once your friend makes a purchase we will send you a check for up to \$50 or you'll receive a free year of support - your choice!





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Have any questions?
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